KU International Affairs
International Enhancement Grant Application

Application Deadline:
March 11, 2022

*For current guidance regarding KU restrictions on international travel due to the COVID pandemic, please visit the [KUIA Travel Advisory webpage](#).

**Funds received from this grant must be used for activities proposed in this application. Travel for this international activity must initiate prior to June 30, 2023.

Full Name: _____

Country/Nation of Citizenship:_____

Telephone Number:_____Email:_____

Eligibility Checklist *(please check off the boxes below to confirm your program eligibility)*
- ❏ Will be a KU Graduate Student at the time of the grant
- ❏ 9 hours of coursework completed <u>at time of application</u>
- ❏ Have <u>not</u> been admitted to doctoral candidacy (passed PhD comprehensive exams)
- ❏ Application is for a <u>directed</u> program of study (i.e. not self-directed)
- ❏ Application is <u>not</u> to support research (yours or anyone else's)
- ❏ Application is <u>not</u> to support a formal KU overseas program
- ❏ Project will take place in **<u>Latin America</u>**
- ❏ Project does not duplicate courses available at KU
- ❏ Project will <u>not</u> fulfill KU degree requirement, including required or elective credits
- ❏ Project will be completed within the summer/semester of the grant

Education
Degree Currently Working Toward: _____

Department: _____ Campus: _____

Date You Expect to Complete Degree:_____
                                          (Month)   (Year)

List all colleges and universities attended, highest degree(s) earned and date(s) awarded.

Institution	Degree Earned	Month/Year

Previous International Travel Experience

Please provide details of all international trips you have taken (approximate dates, length of visit(s), purpose of visit(s), source(s) of funding to enable trip(s), etc.).

_____

_____

_____

_____

Personal Statement

Attach a statement on a **MAXIMUM** of 1-2 pages (single-spaced) describing your objectives for participation. Please include specific information on the ways in which this opportunity will supplement or expand your KU coursework and contribute to your long-term academic goals.

Program Documentation

Attach a description of the program in which you intend to enroll (a syllabus, course description, or brochure if possible). **Maximum 4 pages**. If the opportunity is not a regularly offered course (such as an internship or private study with a professional in your field), please provide your own detailed activities summary and a letter of confirmation from a supervisor or faculty member of the host institution.

Proposed Itinerary

Where will the primary activity take place? _____
(City and Country)

First Arrival Date: _____ Final Departure Date:_____

Number of weeks your project will take: _____

List all points of travel related to your proposal and approximate dates:

(From)_____ (To)_____ (Date)_____

(From)_____ (To)_____ (Date)_____

(From)_____ (To)_____ (Date)_____

(From)_____ (To)_____ (Date)_____

(From)_____ (To)_____ (Date)_____

Language Competence

If your proposal involves the study of a foreign language or travel to a country where a language other than English is spoken, please indicate the involved language and your level of competence in that language.

Language of Host Country: _____

Years of formal study of this language that you have completed: _____

Please indicate your level of language proficiency in the following areas:

Scale: 0 (none), 1 (poor), 2 (fair), 3 (adequate), 4 (good), 5 (excellent)

Speaking	0	1	2	3	4	5
Listening Comprehension	0	1	2	3	4	5
Reading	0	1	2	3	4	5
Writing	0	1	2	3	4	5

Budget

Budget allocations are determined by a committee. Please list (by category – transportation, housing, tuition, etc.) all expenses associated with your proposal and indicate sources of funds to cover any portion of these expenses that would not be covered by the grant (please feel free to attach a separate budget page).

Item Description	Total Cost	Portion to be paid by IEG	Portion to be covered by other funds (list source)
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
	$	$	$
Total	**$**	**$**	**$**

References

Please ask two faculty members, at least one from the University of Kansas, to email letters of reference to whitneydenning@ku.edu. All references must be received by the application deadline.

The following prompts would be helpful to provide to your references.

1. How long and in what capacity have you known the applicant?
2. What is your opinion of the merit and importance of the student's proposal?
3. Specifically, how do the goals of this proposal contribute to the applicant's degree objective?

In the following table, list your references so that we can expect to receive their communication.

	Name	Campus	Department	E-mail
1				
2				

A complete application will include the following items (please check):

☐ Completed & <u>signed</u> application form (4 pages)
☐ Personal statement (1-2 pages single-spaced)
☐ Program documentation (4 pages maximum)
☐ Two reference letters (at least one from a KU faculty member)

I hereby certify that all information which I have given above and have provided for this application is complete and accurate to the best of my knowledge.

_____
Signature

_____
Date

_____

Provide requested information on this form or on additional pages and submit all materials to: Whitney Denning at whitneydenning@ku.edu. Deadline for <u>receipt</u> of all materials is: <u>March 11, 2022, 5:00pm. Late materials will not be accepted.</u>

INCOMPLETE OR LATE APPLICATIONS AND SUPPORTING MATERIALS WILL NOT BE CONSIDERED